

SOUTH JEFFERSON PUBLIC LIBRARY
BOARD MEETING
AGENDA

Please contact the library at 304-725-6227 if you have any questions.

____ November 13 _____, 2018 @ _____ 5:30 _____

- I. Call to order
- II. Approval of Minutes – Cathie needs to sign approved minutes
- III. Treasurer’s report
 - a. Financial report for _____ Oct _____
 - b. Approval of monthly invoices
- IV. Director’s report
 - a. Circulation & Statistical report for _____ Sept _____
 - b. Monthly report from Martinsburg
 - c. Budget Spreadsheet
- V. Unfinished business
 - a. Expansion Update, if any
 - b. Computers have arrived, need set up
 - c. Humidifiers installed
 - d. Lighting – Nick
 - e. Shelving and other tasks completed
- VI. New business
 - a. Gretchen, Martinsburg Director, will be attending
 - b. Painting quote for children’s area and public bath
 - c. Christmas decorations going up November 27
 - d. Community projects – Food for Fines & Kiwanis Christmas Toy Collection
 - e. Book Sale numbers
 - f. 2017-2018 audit underway

Adjournment

Term dates – Cathie 2020, Lin 2023, Eddie 2022, Geoff 2021, Nick 2019