

South Jefferson Public Library
49 Church Street
Summit Point, WV 25446

The Board of Directors of the South Jefferson Public Library met on Tuesday, April 9, 2019 at 4:30 PM with Cathie Burke, Edmond Uzan, Geoff Koch, and Nick DiGennaro, Library Board Members, and Dana Jenkins, Library Director in attendance.

Minutes:

- March 2019 minutes were approved with edits.

Treasurer's Report:

- The treasurer's report for March 2019 was reviewed.
- Invoices from April were approved.
- Under no objections, the treasurer's report was approved.

Director's Report:

- The Circulation and Statistical reports through March was reviewed.
- The monthly report from Martinsburg for March was reviewed.
- The Library Budget Spreadsheet for March was reviewed.

Unfinished Business:

- Expansion Update
 - Waiting for architect proposals.
 - Will announce on agenda that we are discussing once we receive the proposals.
- LED Lighting
 - Nick will install.
- Blinds installed
 - Home Depot installed new blinds on April 1.
- \$386 from Girl's Day event
 - Also collected \$180 from donations from parents for children's artwork.

New Business:

- Employee wage increase discussion
 - Wage increases of \$1.50 per hour approved for employees.
 - 3% increase for the Director.
 - \$15 more per week for Beth.
 - Will add Annual Increment discussions to May agenda.
- FY 19-20 Budget discussion and approval
 - Preliminary budget approved.
- Trash removal changes
 - Will get a new trash can that can use a pad lock and still open.
- Egg Hunt – Saturday, April 13 at 11:00 am

Respectfully submitted,

Geoff Koch
Board Member