

South Jefferson Public Library
49 Church Street
Summit Point, WV 25446

The Board of Directors of the South Jefferson Public Library met on Tuesday, November 12, 2019 at 5:30 PM with Edmond Uzan, Geoff Koch, and Susan Cardella (Library Board Members), Dana Jenkins (Library Director), and Rosalind Welsh in attendance.

Minutes:

- October 2019 minutes were approved.

Public Comments:

- No public comments.

Treasurer's Report:

- Our balances for our bank accounts were not available because Lin was not in attendance.
- The treasurer's report for October 2019 was reviewed.
- Remaining invoices from October and invoices from the beginning of November were approved.
- Under no objections, the treasurer's report was approved.

Director's Report:

- The Circulation and Statistical reports through October were reviewed.
- The monthly report from Martinsburg for October was reviewed.
- The Library Budget Spreadsheet for October was reviewed.

Unfinished Business:

- Expansion Update, if any
 - We met with Rosalind Welsh
- Information on permit for raffles?
 - Eddie will check with the county for information on this.
- Fundraiser results
 - Annual book sale made \$600.
 - Middleway Days generated \$74
 - Wreath fundraiser, to date, has generated \$930. There are still a couple wreaths to raffle.

New Business:

- Meet with architect, Rosalind Welsh
 - We spoke about changes to her original drawing for the library expansion proposal
- Upcoming events for November and December
 - Sunday, December 15 at 2:00 pm will be the Christmas Open House with punch, cookies, and Tony M. Music.
- Color printer donated to Valley Head Library in Randolph County, WV.
- Monthly game night survey & logo contest put off until 1st of year.
- Five year strategic plan due to the WVLC by the end of December 2019.
 - Board members will review the strategic plan and create a new 3 or 5 year plan.

Respectfully submitted,

Geoff Koch

Board Member